

Minutes - QEP Steering Committee  
Stern Center 409  
September 29, 2015, 3:00 pm

**Attendees:**

Zipora Ancrum - Institutional Effectiveness and Strategic Planning  
Mark Berry - Marketing and Communications  
Divya Bhati - Institutional Effectiveness and Strategic Planning  
Lynn Cherry - School of Humanities and Social Sciences (co-chair)  
Burton Callicott - Addlestone Library  
Cara Dombroski - Institutional Effectiveness and Strategic Planning  
Aaron Holly - Graduate Student  
Kevin Keenan - School of Humanities and Social Sciences  
Robert Mignone - School of Sciences and Mathematics  
Mindy Miley - Academic Experience  
Shawn Morrison - School of Languages, Cultures and World Affairs (attending on behalf of Antonio Tillis)  
Renee Mueller - School of Business  
Ashleigh Parr - Institutional Effectiveness and Strategic Planning  
Susan Payment - Student Affairs  
Karin Roof - Institutional Effectiveness and Strategic Planning (co-chair)  
Monica Scott - Business Affairs

---

1. Update on process and timeline
  - OIEP will develop a document of the strengths and weakness of each proposal, based on the discussions of the Steering Committee. This document will be given to the Leadership Team for them to make the decision on the next QEP. The Leadership Team will meet October 2, 2015.
2. Discussion of strengths and weaknesses of each proposal
  - The group spent 45 minutes discussing the strengths and weaknesses of both proposals. OIEP will develop a document of the identified strengths and weaknesses and send it to the Steering Committee for final review, before sending to the Leadership Team.